

Office of Equity and Civil Rights
Wage Commission Minutes
September 9, 2021

Participating in the meeting via Microsoft Teams were Commissioners Sheryl Wood (Chair), Ally Amerson, and John Barber. Also participating in the meeting were Dana Moore (Chief Equity Officer and Director of the Office of Equity and Civil Rights), Andrea Williams (Supervisor), James Peyton (Investigator), Aracely Stafford (Investigator), and Jane Lewis (Law Department).

I. Call to Order/Welcome/Introductions

- a. The meeting was called to order at 4:03 p.m. by Commissioner Amerson.
- b. Chair Wood chaired the meeting at 5:08 p.m.

II. Settlement Conference

- a. Ms. Williams and Mr. Peyton gave an overview of the Hart to Heart case.
- b. Hart to Heart Settlement Conference
 - i. Commissioner Amerson gave the opening statement
 - ii. Settlement Conference
 - iii. Decision
 - 1. No decision was made at that time.
 - 2. Ms. Lewis and Mr. Peyton will meet on 9/24/21 with Hart to Heart to review payrolls.
 - 3. Action: Mr. Peyton will report what is owed.

III. Items for Approval

- a. The June 3, 2021 minutes were approved and accepted.

IV. Updates

- a. Investigator Stafford gave an update and overview.
 - i. Spiniello Case
 - ii. Deliberations offline.

V. Director's Report

- a. Director Moore gave an overview regarding appointments to Wage Commission.
 - i. Next steps
- b. PSA by PIO John Wesley regarding Return to work bills
- c. Administration
 - i. Reopening – Wednesday 9 8 21
 - ii. Next Wage Commission Meeting – October 7th at 3pm
- d. Supervisor Andrea Williams continued the Director's Report
 - i. Data
 - 1. Amount collected in penalties and fines FY22 - \$200.00
 - 2. \$ Value of Late Payroll Violations Assessed FY22 - \$\$24,610.00
 - 3. Number of Late Payroll Violations FY22 – 36
 - 4. Number of Site Visits FY22 – 4
 - 5. Number of Wage Cases Closed FY22 - 6
 - ii. Organizational Past and Upcoming Events
 - 1. Investigators are able to conduct site visits as of 8/15/21

2. Pre-Bid Meetings – 7/27, 7/29, 8/19
3. Staff participated in the Mayor’s Backpack gave away on 8/26/21
4. Mayoral Fellow Capstone presentation by Khaliya Suaray – 8 17 21
5. Finalizing labor trafficking grant

VI. Discussion

- a. Civil Rights virtual event planned for October 6, 2021

VII. Closing

There was no further business, and the Commissioners voted to adjourn.

There being no further business, the meeting was adjourned at 5:24 p.m.

Respectfully submitted,

Robin Drummond
Office of Equity and Civil Rights